

# MONTANA PUBLIC DEFENDER COMMISSION

State Capitol Room 152

Helena, MT

July 15, 2013

Meeting Agenda

*(All Times Approximate)*

- |                    |     |  |
|--------------------|-----|--|
| 9:00 – 9:10 a.m.   | 1.  | Call to Order  |
| 9:10 – 9:15 a.m.   | 2.  | Approve Minutes of February 15, 2013 Meeting ( <b>*Action Item</b> )   |
| 9:15 – 9:30 a.m.   | 3.  | Performance Audit Update <ul style="list-style-type: none"><li>A. Cost Recovery Exception</li></ul>  |
| 9:30 – 10:30 a.m.  | 4.  | Commission Questions/Comments on Submitted Reports <ul style="list-style-type: none"><li>A. Chief Appellate Defender Report<ul style="list-style-type: none"><li>i. Proposed Appellate Case Weighting System (<b>*Action Item</b>)</li></ul></li><li>B. Conflict Coordinator Report<ul style="list-style-type: none"><li>i. Standards for Stand-by Counsel (<b>*Action Item</b>)</li></ul></li><li>C. Chief Public Defender Report<ul style="list-style-type: none"><li>i. Update on Ethical Caseloads and Refusal of Appointments</li></ul></li><li>D. Contract Manager Report</li><li>E. Training Report</li><li>F. Financial and Operating Status</li></ul> |
| 10:30 – 10:45 a.m. |     | Break  |
| 10:45 – 11:45 a.m. | 5.  | 2015 Biennium Operating Plans <ul style="list-style-type: none"><li>A. Conflict Office</li><li>B. Program 2 (Appellate Defender)</li><li>C. Program 1 (Public Defender and Central Services)</li></ul>   |
| 11:45 – 12:00 p.m. | 6.  | Public Comment   |
| 12:00 – 1:00 p.m.  |     | Lunch  |
| 1:00 – 2:30 p.m.   | 7.  | Committee Reports <ul style="list-style-type: none"><li>A. Contracts Process</li><li>B. Standards</li><li>C. Eligibility and Cost Recovery<ul style="list-style-type: none"><li>i. Approve Revised IQ Form (<b>*Action Item</b>)</li><li>ii. Use of IQ Information in Ability to Pay Hearings/Revise ARM 2.69.301</li></ul></li><li>D. Collective Bargaining Update</li></ul>  |
| 2:30 – 3:00 p.m.   | 8.  | Commission Liaison/Executive Board Reports   |
| 3:00 – 3:15 p.m.   |     | Break  |
| 3:15 – 4:00 p.m.   | 9.  | Old Business/New Business <ul style="list-style-type: none"><li>A. Election of Officers (<b>*Action Item</b>)</li><li>B. Review Committee Purposes/Appointments</li><li>C. Pay Adjustments for PDC's Direct Reports (<b>*Action Item</b>)</li><li>D. Process for Performance Evaluation for Direct Reports</li></ul>   |
| 4:00 – 4:15 p.m.   | 10. | Public Comment   |
| 4:15 – 4:30 p.m.   | 11. | Set Future Commission Meeting Dates  |
| 4:30 p.m.          | 12. | Adjourn  |