

**AU RECOMMENDATIONS ASSIGNED TO COLLECTIVE BARGAINING
COMMITTEE**

Summary of Issues, Management Team Results and Committee Action at 8/18/10 Meeting

#1 Information should describe (The Information Project)

Record and report on caseloads
Develop drop down boxes for dispositions
Record workload of attorneys (Case Weighting System)
Define other reports that help all manage (Info Project)
Write/deploy reports: caseloads/disposition/workload
Develop/institute information certification process (*)
Record cultural data (*)
Institute a short term training program
Institute long term training (Orientation/Annual Update)

Team Results

- Review all agency information to determine if it is useful and accurate and if not recommend fixes or decide to abandon the reporting.
- Ask all agency stakeholders about their informational needs and determine how to meet those needs within the constraints of the agency's limited resources.
- Recommend that the Commission develop a method to approve major information requests to determine if it's worth the time and expense.
- Urged the Commission to consider appointing an audit committee with a separate budget to hire independent auditors with a directive to verify the accuracy of agency operational information.
- The Commission may consider defining standard reporting from agency which would allow the agency to plan and set work schedules.

Committee Action

- Agreed that the development, review, and refinement of information is an ongoing process.
- Will consider the request to develop a process to screen major requests for information that are not currently provided.
- Agreed to ask the Commission to set standard information reporting that must be produced by the agency.

#2 Adjust case weighting system (Information Project)

Meet with LMC to design/adopt new weightings
Advise commission of LMC decisions
Develop Appellate Case Weighting System (CWS)

Team Results

- The LMC expects to implement the new weighting values on September 1, with a six-month testing period.
- Recommend that the Committee adopt the new CWS.

- The Appellate CWS is still under development.

Committee Action

- The Committee believes that implementation of the CWS developed by the LMC will satisfy this recommendation, and agreed that it should move forward.

#3 A meaningful system should be developed for evaluating the work of the lawyers.

Committee Action

- The Committee sees this item as substantively the same as recommendation #11, discussed in the Personnel Committee.

#11 An evaluation procedure for lawyers needs to be developed which is timely, is based primarily on objective data, and promotes the lawyer's professional development over the next year.

Committee Action

- The Committee, comprised of the same Commissioners as the Personnel Committee, took the prior information provided concerning performance appraisals under advisement.

#31 Investigator resources provided to misdemeanor cases

Provide commission current communication on issue

Establish policy/procedure to prioritize resource

Team Results

- The team recommended and the agency adopted Policy – Staff Investigators
- The team also developed the investigator request form referenced in the policy

Committee Action

- The recommendation is satisfied by the adoption of the policy and the required use of the request form