

AU RECOMMENDATIONS ASSIGNED TO CONTRACTS PROCESS COMMITTEE
Summary of Issues, Management Team Results and Committee Action at 8/18/10 Meeting

- #12 Special procedures should be developed for evaluating contract lawyers, relying primarily on the information provided in the periodically filed fee petitions and the proposed closing documents.**

Team Results

- Larry Murphy, contracts manager, with input from the management team, has adopted the system utilized for the evaluation of federal contract attorneys, including self-evaluation, peer evaluation, judicial evaluation, and regional deputy evaluation, together with on-going fee petition review.
- This has all been compiled into an appraisal modeled after the FTE performance appraisal.

Committee Action

- Committee members made comments, but took no formal action.

- #13 Prohibit a contract attorney from taking a fee case that was originally an assigned case**

Amend Standards and distribute to attorneys

Team Results

- Proposed amendment to the Standards is attached hereto. Once the amendment is accepted by the PDC, it will be distributed to all contract attorneys by e-mail.

Committee Action

- The recommendation is satisfied by the adoption of the policy and its distribution

- #32 All lawyers should have authority to use automated legal research engines**

Staff Attorneys-all

Contract Attorneys- 1st lot of 50 licenses in use

Contract Attorneys - 2nd lot of 50 licenses (implement at 50)

Committee Action

- The Contracts Process Committee agreed to absorb this recommendation from the IT Committee, as it relates directly to contract attorneys.
- The Commission directed the agency to contact Lexis to request pricing on smaller lots than 50. The agency has done so and is awaiting a response.
- If Lexis cannot deliver a lot smaller than 50, the agency will purchase the next 50 for distribution during FY 2011. The committee agreed.